ORGANIZATION POLICY

VIRTUAL MEETINGS AND PRESENTATIONS

The following Cactus and Succulent Society of New Mexico (CSSNM) Policy shall be followed until such time as it is abolished or amended by a general membership vote.

VIRTUAL MEETINGS

Virtual meetings will be held in lieu of in-person meetings whenever public gatherings have been prohibited by a federal, state, or local order.

A virtual meeting may be held in lieu of an in-person meeting should a suitable meeting location be unavailable for the scheduled meeting time.

A virtual meeting may be conducted simultaneously with an in-person meeting to accommodate members unable to attend in-person meetings.

Approval to substitute or add a virtual meeting may be approved by a vote of the membership or the vote of the Executive Board, depending on the time available to make the decision.

VIRTUAL PRESENTATIONS

Virtual presentations will be held in lieu of in-person presentations whenever public gatherings have been prohibited by a federal, state, or local order.

A virtual presentation may be held in lieu of an in-person presentation in order to schedule presenters from distant locations.

A virtual presentation may be utilized at an in-person CSSNM meeting.

Virtual presentations may require the date and time change of a business meeting to accommodate the time difference between the presenter and Albuquerque.

Virtual presentations will be recorded and made available through a link on the CSSNM website with the permission of the presenter. If approved, the presentation may remain available for up to one month, with the length of time agreed to by the presenter.

<u>VIRTUAL MEETING SOFTWARE</u>

Zoom subscription-based software will be used by CSSNM until such time as the membership or the Executive Board members vote to discontinue it or choose another provider to continue virtual meetings and/or presentations.

A CSSNM video communications (or Zoom) software coordinator will manage the meeting and presentation access as well as continuing access to appropriate video communications software.

APPROVED BY MEMBERSHIP VOTE ON   20 NOVEMBER 2020.